#### CITY OF TRAER

# INDEPENDENT AUDITORS' REPORTS BASIC FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS

JUNE 30, 2006

## Table of Contents

		Page
Officials		1
Independent Auditors' Report		2-3
Management's Discussion and Analysis		4-8
Basic Financial Statements:	<u>Exhibit</u>	
Government-wide Financial Statement: Statement of Activities and Net Assets - Cash Basis Governmental Fund Financial Statements: Statement of Cash Receipts, Disbursements and	А	9-10
Changes in Cash Balances	В	11-12
Notes to Financial Statements		13-20
Required Supplementary Information:		
Budgetary Comparison Schedule of Receipts, Disbursements and Changes in Balances – Budget and Actual (Cash Basis) – All Governme Funds and Proprietary Funds Notes to Required Supplementary Information – Budgetary Reporting	ental	21-22 23
Other Supplementary Information:	<u>Schedule</u>	
Statement of Cash Receipts, Disbursements and Changes in Cash Balances – Nonmajor Governmental Fund Schedule of Indebtedness Bond and Note Maturities Schedule of Receipts by Source and Disbursements by Function – All Governmental Funds	1 2 3	24 25-26 27 28
Independent Auditors' Report on Internal Control over Financial Reportir and on Compliance and Other Matters Based on Audit of Financial	ng	
Statements Performed in Accordance with Government Auditing Standa	rds	29-30
Schedule of Findings		31-34

# Officials

<u>Name</u>	<u>Title</u>	Term <u>Expires</u>
	(Before January 2006)	
Russell L. Drinovsky Mark A. Mason Lou Rausch (interim) Patty Guzman Raymond Mundt Dean R. Ohrt Mark A. Mason	Mayor Mayor Pro tem Council Member Council Member Council Member Council Member Council Member	Jan 2006 Jan 2006* Jan 2006 Jan 2008 Jan 2008 Jan 2008*
Jon Panfil	City Clerk	Indefinite
Dorothy Weida	Deputy Clerk	Indefinite
Marc Powell	City Attorney	Indefinite
Cecilia Harmsen	City Treasurer	Indefinite
Randy D. Magnussen	TMU Trustee/Chairman	Jan 2009
Richard Thompson	TMU Trustee	Jan 2006
Bruce A. Overton	TMU Trustee	Jan 2007
Daniel M. Larmore	TMU Trustee	Jan 2008
Sandra J. Whannel	TMU Trustee	Jan 2010
Pat Stief	General Manager	Indefinite
Jon Panfil	Office Manager	Indefinite
	(After January 2006)	
Russell L. Drinovsky Mark A. Mason Dean R. Ohrt Mark A. Mason Raymond Mundt Patty Guzman Lou Rausch	Mayor Mayor Pro tem Council Member Council Member Council Member Council Member Council Member Council Member	Jan 2008 Jan 2008 Jan 2008 Jan 2008 Jan 2008 Jan 2010 Jan 2010
Jon Panfil	City Clerk	Indefinite
Dorothy Weida	Deputy Clerk	Indefinite
Marc Powell	City Attorney	Indefinite
Cecilia Harmsen	City Treasurer	Indefinite
Randy D. Magnussen	TMU Trustee/Chairman	Jan 2009
Bruce A. Overton	TMU Trustee	Jan 2007
Daniel M. Larmore	TMU Trustee	Jan 2008
Sandra J. Whannel	TMU Trustee	Jan 2010
Richard Thompson	TMU Trustee	Jan 2012
Pat Stief	General Manager	Indefinite
Jon Panfil	Office Manager	Indefinite

<sup>\*</sup> Mayor Pro tem serves a two-year term. Council members serve a four-year term.

# LINES MURPHY & COMPANY, P.L.C.

Certified Public Accountants 625 Main St.

Ph. 641-732-

Osage, IA 50461-1307

Fax 641-732-

5193

#### Independent Auditors' Report

To the Honorable Mayor, Members of the City Council and Board of Trustees, Traer Municipal Utilities:

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund, the aggregate discretely presented component units and the aggregate remaining fund information of the City of Traer, lowa, as of and for the year ended June 30, 2006, which collectively comprise the City's basic financial statements listed in the table of contents. These financial statements are the responsibility of the City of Traer's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards and provisions require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

As described in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund, the aggregate discretely presented component units and the aggregate remaining fund information of the City of Traer as of June 30, 2006, and the respective changes in cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 1.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated August 29, 2006 on our consideration of the City of Traer's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing and not to provide an opinion on internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> and should be considered in assessing the results of our audit.

Management's Discussion and Analysis and budgetary comparison information on pages 4 through 8 and 21 through 23 are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We applied limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. We did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Traer's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for the two years ended June 30, 2005 (which are not presented herein) and expressed unqualified opinions on those financial statements. Other supplementary information included in Schedules 1 through 4 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Lines Murphy & Company, P. L. C. Certified Public Accountants Osage, Iowa August 29, 2006

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Traer provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2006. We encourage readers to consider this information in conjunction with the City's financial statements, which follow.

The reader should consider that this Management's Discussion and Analysis places focus on the primary government and little focus, if any, on the component units.

#### 2006 FINANCIAL HIGHLIGHTS

- Revenues of the City's governmental activities increased 7.1%, or approximately \$101,000, from fiscal 2005 to fiscal 2006. Property tax increased approximately \$22,000.
- Disbursements increased 80.2%, or approximately \$1,330,000, in fiscal 2006 from fiscal 2005. Capital projects disbursements increased approximately \$1,340,000 due to the new prairie west and street projects.
- The City's total cash basis net assets decreased 60.6%, or approximately \$1,440,000 from June 30, 2005 to June 30, 2006. The decrease was primarily due to major street projects completed in the summer of 2005, and the completion of the Prairie West Housing Development.
- Traer Municipal Utilities total cash basis net assets decreased 15.8% to \$926,881. The decrease was due in part to capital expenditures paid in FY 2006, using reserves established in previous years. The Utility was also involved in starting three water projects, the costs of which will eventually be reimbursed through a USDA grant and the Federal Underground Storage Tank Fund.

#### USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.

The Government-wide Financial Statement consists of a Statement of Activities and Net Assets. This statement provides information about the activities of the City as a whole and presents an overall view of the City's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the government-wide statement by providing information about the most significant funds.

Notes to financial statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the City's budget for the year.

Other Supplementary Information provides detailed information about the nonmajor governmental funds.

#### Basis of Accounting

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

#### REPORTING THE CITY'S FINANCIAL ACTIVITIES

#### Government-wide Financial Statement

One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The Statement of Activities and Net Assets reports information which helps answer this question.

The Statement of Activities and Net Assets presents the City's net assets. Over time, increases or decreases in the City's net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities and Net Assets is divided into two kinds of activities:

- Governmental Activities include public safety, public works, culture and recreation, community and economic development, general government, debt service and capital projects. Property tax and state and federal grants finance most of these activities.
- Business Type Activities include the sewer project and the discreetly presented component unit Traer Municipal Utilities. These activities are financed primarily by user charges.

#### **Fund Financial Statements**

The City has two kinds of funds:

- 1) Governmental funds account for most of the City's basic services. These focus on how money flows into and out of those funds, and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Road Use Tax and Local Option Sales Tax, 3) the Debt Service Fund and 4) the Capital Projects Fund. The governmental fund financial statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.
  - The required financial statements for governmental funds include a statement of cash receipts, disbursements and changes in cash balances.
- 2) Proprietary funds account for the City's Enterprise Funds. Enterprise Funds are used to report business type activities. At this time, all of the proprietary funds are maintained by the Traer Municipal Utilities.

#### GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net assets may serve over time as a useful indicator of financial position. The City's cash balance for governmental activities decreased from a year ago, decreasing from \$2.385 million to \$.941 million. The analysis that follows focuses on the changes in cash balances for governmental activities.

Changes in Cash Basis Net Assets of Governmental Ac (Expressed in Thousands)	tivities				
V 1	Year ended June 30,				
		2006		2005	
Receipts and transfers:					
Program receipts:					
Charges for service	\$	304	\$	300	
Operating grants, contributions and restricted interest		135		349	
General receipts:					
Property tax		519		502	
Local option sales tax		78		74	
Unrestricted investment earnings		41		15	
Bond proceeds		-		1,239	
Other general receipts		466		200	
Transfers, net		=		(14)	
Total receipts and transfers	\$	1,543	\$	2,665	
Disbursements:					
Public safety	\$	277	\$	243	
Public works		343		355	
Health and social services		8		8	
Culture and recreation		157		167	
Community and economic development		105		162	
General government		140		142	
Debt service		246		210	
Capital projects		1,711		370	
Total disbursements	\$	2,987	\$	1,657	
Decrease in cash basis net assets	\$	(1,444)	\$	1,008	
Cash basis net assets beginning of year		2,385		1,377	
Cash basis net assets end of year	\$	941	\$	2,385	

The City's total receipts for governmental activities increased by 7.1%, or approximately \$102,000. The total cost of all programs and services increased by approximately \$1,329,000, or 80.2%, with no new programs added this year. The significant increase in the cost of programs was primarily the result of the Prairie West capital project.

The cost of all governmental activities this year was \$2.986 million compared to \$1.657 million last year. However, as shown in the Statement of Activities and Net Assets on pages 9-10, the amount taxpayers ultimately financed for these activities was \$2.547 million because some of the cost was paid by those directly benefited from the programs (\$304,000) or by other governments and organizations that subsidized certain programs with grants, contributions and restricted interest (\$349,000).

#### INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

As the City of Traer completed the year, its governmental funds reported a combined fund balance of \$941,174, a decrease of slightly less than \$1,444,000 below last year's total of \$2,384,835. The following are the major reasons for the changes in fund balances of the major funds from the prior year.

- The General Fund cash balance increased by \$44,719 to \$791,433 during the fiscal year.
- The Prairie West and Street Improvement Capital Project fund balance decreased sharply by \$1,512,260 to \$73,418. The large decrease was the result of expenditures in the new Prairie West additions.

#### **BUDGETARY HIGHLIGHTS**

Over the course of the year, the City amended its budget one time, increasing budgeted expenditures by \$453,000. The amendment was approved on May 1, 2006 to provide for additional disbursements in certain City and Utility departments.

#### **DEBT ADMINISTRATION**

At June 30, 2006, the City and Utilities had approximately \$4,777,000 in bonds and other long-term debt, compared to approximately \$5,026,000 last year, as shown below.

Outstanding Debt at Year-End								
(Expressed in Thousands)								
	June 30,							
	2006	2005						
General obligation bonds	\$ 2,020	\$ 2,120						
Component Unit bonds/notes	2,017	2,134						
State revolving loan	7 4 0	772						
Total	\$ 4,777	\$ 5,026						

Debt decreased as a result of regular scheduled bond payments. The Constitution of the State of lowa limits the amount of general obligation debt cities can issue to 5% of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation debt of \$2,020,000 is below its constitutional debt limit of \$3.5 million.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The City of Traer's elected and appointed officials considered many factors when setting the fiscal year 2007 budget, including tax rate and fees that will be charged for various City Services. The City Council was facing continued state funding cutbacks, as well as another decrease in the "residential rollback", which affects the taxable value of properties in the city.

Taxable value in the City of Traer increased approximately 6.9%, from \$37.9 million to \$40.5 million. The increase was due primarily to an equalization adjustment of 7% in Tama County residential property values. The rest of the increase was due to some new construction, partially offset by the continued decrease in residential rollback. Tax revenues were budgeted to increase approximately \$34,000 in FY07. The tax rate increased only 0.5% (from \$13.266 to \$13.338). This small increase, coupled with the decrease in rollback, resulted in a net lower tax rate on residential properties. Total revenues were projected to decrease by \$1.7 million, due to large federal and funding and borrowing revenues which had been budgeted in FY06, and not included in the FY07 budget. Expenditures were also projected to decrease significantly (\$2.0 million), as the major construction projects in the City and Utility budgets were expected to be finished in FY06. Overall, cash balances were expected to decrease by only

\$100,000, due primarily to planned capital purchases using the reserves established in previous years.

The Traer Municipal Utilities Board approved a budget that includes a slight increase in revenues, due to increased consumption, with a corresponding increase in expenditures. Overall, total cash balances of Traer Municipal Utilities were projected to remain relatively flat.

#### CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Jon Panfil, City Clerk, 649 Second Street, City of Traer, Iowa.

#### Statement of Activities and Net Assets - Cash Basis

# As of and for the year ended June 30, 2006

	-	Disb	ursements
Functions / Programs:			
Governmental activities:			
Public safety		\$	277,207
Public works			343,485
Health and social services			7,882
Culture and recreation			156,602
Community and economic development			104,266
General government			139,770
Debt service			245,761
Capital projects	-		1,711,090
Total governmental activities	_	\$	2,986,063
Component units:			
Traer Municipal Utilities			
Electric		\$	2,223,305
Water			445,806
Sewer	_		124,727
Total Utilties	-	\$	2,793,838
Traer Ambulance Service	<u>-</u>	\$	72,492
Total component units	-	\$	2,866,330
Total		\$	5,852,393
General Receipts:	=		
Property tax levied for:			
General purposes			
Tax increment financing			
Debt service			
Local option sales tax			
Unrestricted interest on investments			
Miscellaneous			
Transfers			
Total general receipts and transfers			
Change in cash basis net assets			
Cash basis net assets beginning of year			
Cash basis net assets end of year			
Cook Dagie Net Assets			
Cash Basis Net Assets			
Restricted:			
Streets			
Debt service			
Unrestricted			

See notes to financial statements.

Total cash basis net assets

# Exhibit A

		Drog	aram Docointo			Net (Disbursements) Receipts and Changes in Cash Basis Net Assets					Aggregate		
Charges for Service				Capital G Contribu and Rest Inter	ıtions ricted	Go	overnmental Activities	Busines Activ	s Type		Total	E P	Discretely resented emponent Units
\$	136,524 - 3,193 58,755 105,421 - -	\$	- 133,458 - 850 1,181 - -	\$	- - - - -	\$	(140,683) (210,027) (4,689) (96,997) 2,336 (139,770) (245,761) (1,711,090)	\$		\$	(140,683) (210,027) (4,689) (96,997) 2,336 (139,770) (245,761) (1,711,090)	\$	- - - - -
\$	303,893	\$	135,489	\$	-	\$	(2,546,681)	\$		\$	(2,546,681)	\$	
\$	2,107,836 365,794 116,665	\$	- - -	\$	-	\$	- - -	\$	- - -	\$	- - -	\$	(115,469) (80,012) (8,062)
\$	2,590,295	\$	-	\$	_	\$		\$	_	\$	-	\$	(203,543)
\$	15,435	\$	26,100	\$		\$	<u>-</u>	\$	-	\$	-	\$	(30,957)
\$	2,605,730	\$	26,100	\$		\$	<u> </u>	\$	_	\$		\$	(234,500)
\$	2,909,623	\$	161,589	\$	-	\$	(2,546,681)	\$	-	\$	(2,546,681)	\$	(234,500)
						\$	412,881 30,519 75,201 78,263 40,514 465,642	\$	-	\$	412,881 30,519 75,201 78,263 40,514 465,642	\$	- - - 32,185 -
						\$	1,103,020	\$	-	\$	1,103,020	\$	32,185
						\$	(1,443,661)	\$	-	\$	(1,443,661)	\$	(202,315)
						\$	2,384,835 941,174	\$		\$	2,384,835 941,174	\$	1,135,078 932,763
						\$	12 1,000	\$	-	\$	12 1,000	\$	- 258,927 472,824
						\$	940,162	\$		\$	940,162	\$	673,836 932,763
						Φ	741,174	Ψ		Φ	741,1/4	Φ	732,103

## Statement of Cash Receipts, Disbursements and Changes in Cash Balances Governmental Funds

As of and for the year ended June 30, 2006

	General
Receipts:	 
Property tax	\$ 412,881
Tax increment financing collections	30,519
Other city tax	6,958
Licenses and permits	1,688
Use of money and property	21,393
Intergovernmental	29,408
Charges for service	267,246
Miscellaneous	 329,323
Total receipts	\$ 1,099,416
Disbursements:	
Operating:	
Public safety	\$ 277,207
Public works	156,880
Health and social services	7,882
Culture and recreation	156,602
Community and economic development	46,039
General government	139,770
Debt service	-
Capital projects	 
Total disbursements	\$ 784,380
Excess (deficiency) of receipts	
over (under) disbursements	\$ 315,036
Other financing sources (uses):	
Operating transfers in	\$ -
Operating transfers out	 (270,317)
Total other financing sources (uses)	\$ (270,317)
Net change in cash balances	\$ 44,719
Cash balances beginning of year	 746,714
Cash balances end of year	\$ 791,433
Cash Basis Fund Balances	
Reserved:	
Debt service	\$ -
Unreserved:	
General fund	791,433

See notes to financial statements.

Spe	cial Revenue			Ca	pital Project		Other		
	Road Use				rairie West	Ν	onmajor		
			Debt		and Street		ernmental		
	Tax		Service	In	nprovement		Funds		Total
<u> </u>	_		_		_				
\$	-	\$	75,200	\$	-	\$	-	\$	488,081
	-		-		-		-		30,519
	-		-		-		78,263		85,221
	-		-		-		-		1,688
	-		280		-		-		21,673
	133,458		131,121		-		-		293,987
	-		-		-		-		267,246
					24,664				353,987
\$	133,458	\$	206,601	\$	24,664	\$	78,263	\$	1,542,402
\$	_	\$	-	\$	-	\$	-	\$	277,207
	186,605	,	-		-	,	-	·	343,485
	-		-		-		-		7,882
	-		-		-		-		156,602
	_		-		-		58,227		104,266
	-		-		-		-		139,770
	-		245,761		-		-		245,761
	-		-		1,711,090		-		1,711,090
\$	186,605	\$	245,761	\$	1,711,090	\$	58,227	\$	2,986,063
\$	(53,147)	\$	(39,160)	\$	(1,686,426)	\$	20,036	\$	(1,443,661)
\$	52,159	\$	39,160	\$	174,166	\$	4,832	\$	270,317
	-		-		-		-		(270,317)
\$	52,159	\$	39,160	\$	174,166	\$	4,832	\$	-
\$	(988)	\$	-	\$	(1,512,260)	\$	24,868	\$	(1,443,661)
	1,000		1,000		1,585,678		50,443		2,384,835
\$	12	\$	1,000	\$	73,418	\$	75,311	\$	941,174
\$	-	\$	1,000	\$	-	\$	-	\$	1,000
	-		-		-		-		791,433
	12		-		-		75,311		75,323
	<u>-</u>		<u> </u>		73,418				73,418
\$	12	\$	1,000	\$	73,418	\$	75,311	\$	941,174

#### Notes to Financial Statements

June 30, 2006

#### (1) Summary of Significant Accounting Policies

The City of Traer is a political subdivision of the State of Iowa located in Tama County. It was first incorporated in 1873 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens, including public safety, public works, health and social services, culture and recreation, community and economic development, and general government services.

#### A. Reporting Entity

For financial reporting purposes, the City of Traer has included all funds, organizations, agencies, boards, commissions and authorities. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the City.

These government financial statements present the City of Traer (the primary government), the Traer Municipal Utility, and the Traer Ambulance Service (its component units). The component units discussed below are included in the City's reporting entity because of the significance of their operational or financial relationship with the City.

#### Discretely Presented Component Units

The Traer Municipal Utility and the Traer Ambulance Service are presented in a separate column to emphasize that they are legally separate entities, but are financially accountable to the City, or whose relationship with the City is such that exclusion would cause the City's financial statements to be misleading or incomplete. The Utility is governed by a five-member board, appointed by the Mayor, and the Utility's operating budgets are subject to the approval of the City Council. The Traer Ambulance Service is a not-for-profit organization. Most revenues are generated from private donations given by individuals and businesses in the area.

#### Jointly Governed Organizations

The City participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is no known ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions: Tama County Assessor's Conference Board, City Assessor's Conference Board, Tama County Emergency Management Commission, Tama County Landfill Commission and Tama County Joint E911 Service Board.

#### B. <u>Basis of Presentation</u>

<u>Government-wide Financial Statements</u> – The Statement of Activities and Net Assets reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

The Statement of Activities and Net Assets presents the City's nonfiduciary net assets. Net assets are reported in two categories:

Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of net assets that do not meet the definition of the preceding category. Unrestricted net assets often have constraints on resources imposed by management, which can be removed or modified.

The Statement of Activities and Net Assets demonstrate the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

<u>Fund Financial Statements</u> – Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs that are not paid from other funds.

#### Special Revenue:

The Road Use Tax Fund is used to account for road construction and maintenance.

The Debt Service Fund is utilized to account for the payment of interest and principal on the City's general long-term debt.

The Prairie West and Street Improvement Fund is used to account for the new development capital project.

The proprietary funds are accounted for in the Utilities.

#### C. Measurement Focus and Basis of Accounting

The City of Traer maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net assets available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general receipts.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

#### D. <u>Budgets and Budgetary Accounting</u>

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2006, disbursements exceeded the amounts budgeted in the culture and recreation function.

#### (2) Cash and Pooled Investments

The City's deposits in banks at June 30, 2006 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management

investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

In addition, the City and Traer Municipal Utilities had investments in the Iowa Public Agency Investment Trust, which are valued at an amortized amount of \$845,006 and \$647,739, respectively, pursuant to rule 2a-7 under the Investment Company Act of 1940. Also, the City of Traer has invested \$15,000 in U. S. Treasury Series HH Savings Bonds.

<u>Interest rate risk</u> – The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) in instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days but the maturities shall be consistent with the needs and use of the City.

<u>Credit risk</u> – The City's investment in the Iowa Public Agency Investment Trust is unrated.

#### (3) Note Receivable

The City of Traer has entered into a 28E agreement with its component unit Traer Municipal Utilities, the Traer Development Corporation, the Traer Chamber of Commerce, Inc. and the Kubik-Finch Post No. 142 of the American Legion, Traer, lowa. The purpose of this agreement is to acquire, finance and develop real estate ("Prairie West Fourth and Fifth Additions") and to then market the developed lots to the general public in order to promote the economic development of the City of Traer, Iowa. The City paid for the construction of streets, storm sewers, sanitary sewers and other related improvements in and around "Prairie West Fourth and Fifth Additions" in the amount of approximately \$1,700,000. The City has received a noninterest bearing mortgage note from the Traer Chamber of Commerce, Inc. for \$1,700,000. The balance on this mortgage note receivable as of June 30, 2006 was \$1,631,361. Payments received during the year ended June 30, 2006 were \$68,639, and expenses related to the lots were \$0. This is a non-recourse note, payable upon demand by the City. Proceeds from the sale of residential lots are expected to be used for repayment. The prior notes with the City and the Utilities were released on January 9, 2006.

#### (4) Bonds and Notes Payable

Annual debt service requirements to maturity for general obligation bonds, component unit revenue bonds/notes and the state revolving loan are as follows:

Year Ending	General Obligation Bonds			Comp Ui Revi Bonds	nit enu	ie	Sta Revol Loa	vin	g		To	tal		
June 30,		Principal	Interest		Principal		Interest	Principal		Interest		Principal		Interest
2007	\$	180,000	\$ 75,999	\$	126,101	\$	85,760	\$ 33,000	\$	30,663	\$	339,101	\$	192,422
2008		195,000	69,784		126,378		82,004	34,000		29,296		355,378		181,084
2009		215,000	62,739		132,696		77,685	36,000		27,886		383,696		168,310
2010		220,000	54,554		139,081		72,835	37,000		26,390		396,081		153,779
2011		140,000	46,014		145,535		67,421	39,000		24,851		324,535		138,286
2012-2016		775,000	151,668		827,163		238,918	222,000		98,484		1,824,163		489,070
2017-2021		295,000	25,630		519,555		53,631	271,000		48,510		1,085,555		127,771
2022-2026		-	-	_	-		-	 68,000		2,965		68,000		2,965
Total	\$	2,020,000	\$ 486,388	\$	2,016,509	\$	678,254	\$ 740,000	\$	289,045	\$ 4	4,776,509	\$ 1	,453,687

The Code of Iowa requires that principal and interest on general obligation bonds be paid from the Debt Service Fund. In addition, principal and interest on the State Revolving Loan are paid from the Debt Service Fund as required by the resolution.

The resolutions providing for the issuance of the revenue bonds/notes include the following provisions.

- (a) The bonds/notes will only be redeemed from the future earnings of the enterprise activity and the bonds/notes holders hold a lien on the future earnings of the funds.
- (b) Sufficient monthly transfers shall be made to separate electric, water and sewer revenue bond sinking accounts within the Enterprise Funds for the purpose of making the bonds/notes principal and interest payments when due.
- (c) Additional monthly transfers of 25% of the amount required in the sewer bond sinking fund to a revenue reserve account and \$1,000 to the improvement fund account within the Enterprise Funds shall be made until specific minimum balances have been accumulated. Additional monthly transfers shall also be made to the electric and water reserve accounts to accumulate amounts equal to the maximum principal and interest due in any succeeding fiscal year. These accounts are restricted for the purpose of paying for any additional improvements, extensions or repairs to the system.

#### (5) Pension and Retirement Benefits

The City and the Utilities contribute to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Most regular plan members are required to contribute 3.70% of their annual covered salary and the City is required to contribute 5.75% of covered salary. Certain employees in special risk occupations and the City contribute an actuarially determined contribution rate. Contribution requirements are established by state statute. The City's contributions to IPERS for the years ended June 30, 2006, 2005 and 2004 were \$34,447, \$34,165 and \$33,816, respectively, equal to the required contributions for each year.

#### (6) Compensated Absences

City employees accumulate a limited amount of earned but unused vacation and sick leave hours for subsequent use or for payment upon termination, retirement or death. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate liability for earned vacation and sick leave termination payments payable to employees at June 30, 2006, primarily relating to the General Fund, is as follows:

Type of Benefit	Amount
Vacation Sick leave	\$ 6,203 
Total	<u>\$ 7,192</u>

This liability has been computed based on rates of pay in effect at June 30, 2006.

The Utilities' approximate liability for earned vacation and sick leave payments payable to employees at June 30, 2006 is as follows:

Type of Benefit	Amount
Vacation Sick leave	\$ 16,049 3,276
Total	\$ 19,325

#### (7) Interfund Transfers

The detail of interfund transfers for the year ended June 30, 2006 is as follows:

Transfer to	Transfer from	<u>Amount</u>
Special Revenue: Road Use Tax Local Option Sales Tax	General General	\$ 52,159 <u>4,832</u> <u>\$ 56,991</u>
Debt Service	General	\$ 39,160
Capital Projects	General	<u>\$174,166</u>
Total		<u>\$270,317</u>

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources.

#### (8) Risk Management

The City is exposed to various risks of loss related to torts; theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The City assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### (9) Contingent Liabilities

The City of Traer is in the process of an environmental contamination cleanup. The costs associated with this cleanup cannot be estimated at this time as this is an ongoing project. Total costs for the fiscal year ending June 30, 2006 were \$0 of which \$0 has been reimbursed by a state agency. Net costs to the City of Traer for June 30, 2006 were \$0.

#### (10) Tama County Solid Waste Disposal Commission

The City in conjunction with other municipalities in Tama County has created the Tama County Solid Waste Disposal Commission. The Commission was established for the primary purpose of providing for the collection and disposal of solid waste produced or generated by each participant. On dissolution of the corporation, the net assets of the Commission will be prorated among the municipalities. The Commission is governed by a board composed of an elected representative of the governing body of each participating governmental jurisdiction. The Commission has accumulated \$726,575 for closure/post closure expenditures. However, the Commission may not be accumulating sufficient financial resources and the participating governments may be obligated for a proportionate share of the debt, therefore, the City of Traer may have an ongoing financial responsibility. The City is also obligated to remit a share of the operating and administration costs. During the year ended June 30, 2006 the City of Traer paid the Tama County Solid Waste Disposal Commission \$8,767. The Commission is then responsible for paying all landfill fees for the City's share of the cost. Completed financial statements for the Commission can be obtained from the Tama County Solid Waste Disposal Commission.

#### (11) Construction Commitment

As of June 30, 2006, the City, including its component unit, had \$346,457 in construction commitments.

#### (12) Interdepartmental Loans

#### Water Control Project

The Enterprise Fund, Electric Utilities has loaned the Enterprise Fund, Water Utility \$60,000 for the water control project. This loan is a non-interest bearing note, payable from the revenue of the water fund. No payment schedule has been established.

#### (13) Component Unit Detail

The Traer Municipal Utilities and the Traer Ambulance Service are component units of the City of Traer. The Statement of Cash Receipts, Disbursements and Changes in Cash Balances and a list of transactions between the City and the Utilities and the City and Ambulance Service for the year ended June 30, 2006 follows:

	Traer Muncipal Utilties Enterprise Funds									
		Electric		Water		Sewer		Total		
Operating receipts: Charges for service	\$	2,107,836	\$	365,794	\$	116,665	\$	2,590,295		
Operating disbursements: Business type activities		2,066,703		394,152		124,727		2,585,582		
Deficiency of operating receipts under operating disbursements	\$	41,133	\$	(28,358)	\$	(8,062)	\$	4,713		
Non-operating receipts (disbursements): Interest on investments Debt Service	\$	12,067 (156,602)	\$	13,584 (51,654)	\$	4,664 <u>-</u>	\$	30,315 (208,256)		
Total non-operatingreceipts (disbursements)	\$	(144,535)	\$	(38,070)	\$	4,664	\$	(177,941)		
Net change in cash balances	\$	(103,402)	\$	(66,428)	\$	(3,398)	\$	(173,228)		
Cash balances beginning of year		813,811		148,263		138,035		1,100,109		
Cash balances end of year	\$	710,409	\$	81,835	\$	134,637	\$	926,881		
Cash Basis Fund Balances										
Reserved for debt service Unreserved	\$	202,927 507,482	\$	56,000 25,835	\$	- 134,637	\$	258,927 667,954		
Total cash basis fund balances	\$	710,409	\$	81,835	\$	134,637	\$	926,881		

# City Paid to Utilities:

Utilities, miscellaneous (office services)

\$271,802

	Traer
	Ambulance
	Service
Operating receipts: Intergovernmental Miscellaneous	\$ 15,435 26,100
Total operating receipts	\$ 41,535
Operating disbursements: Public safety	\$ 72,492
Excess of operating receipts over operating disbursements	\$ (30,957)
Non-operating receipts: Interest on investments	\$ 1,870
Net change in cash balance	\$ (29,087)
Cash balance beginning of year	34,969
Cash balance end of year	\$ 5,882
City paid to Ambulance Service	
Meetings and calls	<u>\$15,435</u>

## Budgetary Comparison Schedule of Receipts, Disbursements, and Changes in Balances – Budget and Actual (Cash Basis) – All Governmental Funds and Proprietary Funds

#### Required Supplementary Information

#### Year ended June 30, 2006

	Go	overnmental Funds Actual	Fu	ietary nds ual	Major Component Unit Included in the Budget		
Receipts:							
Property tax	\$	488,081	\$	-	\$	_	
Tax increment financing collections		30,519		-		-	
Other city tax		85,221		-		-	
Licenses and permits		1,688		-		-	
Use of money and property		21,673		-		30,315	
Intergovernmental		293,987		-		-	
Charges for service		267,246		-		2,590,295	
Miscellaneous		353,987		-		-	
Total receipts	\$	1,542,402	\$	-	\$	2,620,610	
Disbursements:							
Public safety	\$	277,207	\$	-	\$	-	
Public works		343,485		-		-	
Health and social services		7,882		-		-	
Culture and recreation		156,602		-		-	
Community and economic development		104,266		-		-	
General government		139,770		-		-	
Debt service		245,761		-		-	
Capital projects		1,711,090		-		-	
Business type activities		-		-		2,793,838	
Total disbursements	\$	2,986,063	\$	-	\$	2,793,838	
Deficiency of receipts							
under disbursements	\$	(1,443,661)	\$	-	\$	(173,228)	
Other financing sources, net				-			
Excess (deficiency) of receipts and other financing sources over (under) disbursements and other							
financing uses	\$	(1,443,661)	\$	-	\$	(173,228)	
Balances beginning of year		2,384,835				1,100,109	
Balances end of year	\$	941,174	\$		\$	926,881	

See accompanying independent auditors' report.

Net	Budgeted Original	Amounts Final	Final to Net Variance			
\$ 488,081 30,519 85,221 1,688	\$ 490,696 30,000 72,495 5,350	\$ 490,696 30,000 72,495 5,350	\$	(2,615) 519 12,726		
51,988 293,987 2,857,541 353,987	13,850 328,760 3,848,170 71,750	3,350 13,850 328,760 3,848,170 71,750		(3,662) 38,138 (34,773) (990,629) 282,237		
\$ 4,163,012	\$ 4,861,071	\$ 4,861,071	\$	(698,059)		
\$ 277,207 343,485	\$ 260,561 414,850	\$ 285,561 414,850	\$	8,354 71,365		
7,882 156,602 104,266	12,625 150,391 104,790	15,625 155,391 114,790		7,743 (1,211) 10,524		
139,770 245,761 1,711,090	134,060 303,849 1,337,000	144,060 303,849 1,737,000		4,290 58,088 25,910		
\$ 2,793,838 5,779,901	3,565,790 \$ 6,283,916	3,565,790 \$ 6,736,916		771,952 957,015		
\$ (1,616,889)	\$ (1,422,845)	\$ (1,875,845)	\$	258,956		
	1,090,000	1,090,000	(	1,090,000)		
\$ (1,616,889)	\$ (332,845)	\$ (785,845)	\$	(831,044)		
 3,484,944	2,193,676	2,193,676		1,291,268		
\$ 1,868,055	\$ 1,860,831	\$ 1,407,831	\$	460,224		

#### Notes to Required Supplementary Information – Budgetary Reporting

June 30, 2006

The budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon ten major classes of disbursements known as functions, not by fund or fund type. These ten functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects, business type activities and non-program. Function disbursements required to be budgeted include disbursements for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds and Proprietary Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, one budget amendment increased budgeted disbursements by \$453,000. The budget amendment is reflected in the final budgeted amounts.

During the year ended June 30, 2006, disbursements exceeded the amounts budgeted in the culture and recreation function.

#### Schedule 1

# City of Traer

## Statement of Cash Receipts, Disbursements and Changes in Cash Balances Nonmajor Governmental Fund

As of and for the year ended June 30, 2006

	Ş	Special
	R	evenue
		Local
		Option
		Sales
		Tax
		Tax
Descripto		
Receipts:		
Other city tax	\$	78,263
Disbursements:		
Operating:		
Community and economic development	\$	58,227
Excess of receipts over disbursements	\$	20,036
Other financing sources:		
Operating transfers in	\$	4,832
Net change in cash balances	\$	24,868
Cash balances beginning of year		50,443
Cash balances end of year	\$	75,311
•		·
Cash Basis Fund Balances		
Unreserved:		
		7E 211
Special revenue funds	_	75,311
Total cash basis fund balances	\$	75,311

See accompanying independent auditors' report.

City of Traer

# Schedule of Indebtedness

# Year ended June 30, 2006

Date of Issue	Interest Rates	Originally Issued
Issue	Rates	Issued
y 15, 2000	4.9-5.5%	\$ 400,000
-	4.0-4.7%	300,000
ug 1, 2003	1.75-3.9%	500,000
un 1, 2005	2.95-4.20%	1,250,000
lay 1, 2003	2.5-4.7%	\$ 1,750,000
an 1, 1982	5.00%	\$ 871,200
ug 3, 2001	4.30%	\$ 757,000
ug 5, 2003	4.30%	101,000
	un 1, 2005	Alay 1,2001 4.0-4.7% ug 1, 2003 1.75-3.9% un 1, 2005 2.95-4.20% an 1, 1982 5.00% ug 3, 2001 4.30%

Total

# Schedule 2

Balance	Issu	ed	Redeemed	Bala	ance		In	iterest	
Beginning	Duri	ng	During	End	lof	Interest	Dι	ie and	
of Year	Yea	<u>r</u>	Year	Ye	ar	Paid		Unpaid	
\$ 155,000	\$	- \$	25,000	\$ 130,	000 \$	8,360	\$	-	
215,000		-	35,000	180,	000	9,705		-	
500,000		-	40,000	460,	000	15,595		-	
1,250,000		<u>-</u>		1,250,0	000	45,843			
\$ 2,120,000	\$	- \$	100,000	\$ 2,020,0	000 \$	79,503	\$		
\$ 1,580,000	\$	- \$	95,000	\$ 1,485,0	000 \$	61,602	\$	-	
554,454		<u>-</u>	22,945	531,	509	28,744			
\$ 2,134,454	\$	- \$	117,945	\$ 2,016,	509 \$	90,346	\$		
\$ 679,000	\$	- \$	28,000	\$ 651,		29,197	\$	-	
93,000		<u> </u>	4,000	89,	000	2,790			
\$ 772,000	\$	- \$	32,000	\$ 740,	000 \$	31,987	\$		

# Bond and Note Maturities

# June 30, 2006

						Ger	neral Obligation E	Bonds						
		Ser			Serie		Series			Series				
		200	00		200	1	20	03		20	005			
Year	Issued	d May	/ 15, 2000	Issued	d May	1, 2001	Issued Au	ıg 1, 2	2003	Issued June 1, 2	2005			
Ending	Interest			Interest			Interest			Interest				
June 30,	Rates		Amount	Rates		Amount	Rates		Amount	Rates	Amo	ount		Total
2007	5.30%	\$	30,000	4.40%	\$	40,000	2.00%	\$	40,000	2.95%	\$	70,000	\$	180,000
2008	5.40%	•	30,000	4.50%	*	45,000	2.40%	*	40,000	3.05%	*	80,000	•	195,000
2009	5.50%		35,000	4.60%		50,000	2.70%		40,000	3.20%		90,000		215,000
2010	5.50%		35,000	4.70%		45,000	3.00%		40,000	3.30%		100,000		220,000
2011			-			-	3.20%		45,000	3.40%		95,000		140,000
2012			-			-	3.40%		45,000	3.55%		115,000		160,000
2013			=			-	3.60%		50,000	3.65%		100,000		150,000
2014			-			-	3.70%		50,000	3.80%		105,000		155,000
2015			-			-	3.80%		55,000	3.90%		100,000		155,000
2016			-			-	3.90%		55,000	4.00%		100,000		155,000
2017			-			-			-	4.10%		100,000		100,000
2018			-			-			-	4.15%		100,000		100,000
2019		_	-					_	-	4.20%		95,000	_	95,000
Total		\$	130,000		\$	180,000		\$	460,000		\$ 1	1,250,000	\$	2,020,000

Component Unit Revenue Bonds/Notes							Revenue Loans										
	Rever	nue C	Capital	Reve	enue E	3ond		St	ate		State						
	Loai	n Not	e					Revolvi	ng Loa	an	Revolvir	ng Loai	n				
	Electric Series 2003		es 2003	FMHA	Wate	r Bond		2001	2001 Sewer		2003	Sewer					
Year	Issued	l May	1,2003	Issued	Jan 1	I, 1982		Issued Au	ug 3, 2001		.ug 3, 2001		Issued Au	Aug 5, 2003			
Ending	Interest			Interest				Interest			Interest						
June 30,	Rates		Amount	Rates		Amount	Total	Rates		Amounts	Rates	Ar	mounts		Total		
2007	2.50%	\$	100,000	5.00%	\$	26,101	\$ 126,101	4.30%	\$	29,000	3.00%	\$	4,000	\$	33,000		
2008	3.00%		100,000	5.00%		26,378	126,378	4.30%		30,000	3.00%		4,000		34,000		
2009	3.30%		105,000	5.00%		27,696	132,696	4.30%		32,000	3.00%		4,000		36,000		
2010	3.60%		110,000	5.00%		29,081	139,081	4.30%		33,000	3.00%		4,000		37,000		
2011	3.85%		115,000	5.00%		30,535	145,535	4.30%		34,000	3.00%		5,000		39,000		
2012	4.00%		120,000	5.00%		32,062	152,062	4.30%		36,000	3.00%		5,000		41,000		
2013	4.10%		125,000	5.00%		33,665	158,665	4.30%		38,000	3.00%		5,000		43,000		
2014	4.25%		130,000	5.00%		35,348	165,348	4.30%		39,000	3.00%		5,000		44,000		
2015	4.40%		135,000	5.00%		37,116	172,116	4.30%		41,000	3.00%		5,000		46,000		

# Schedule of Receipts By Source and Disbursements By Function - All Governmental Funds

#### For the Last Three Years

	2006	2005	2004
Receipts:			
Property tax	\$ 488,081	\$ 466,425	\$ 450,358
Tax increment financing collections	30,519	27,954	7,978
Other city tax	85,221	82,107	67,751
Licenses and permits	1,688	2,064	2,154
Use of money and property	21,673	26,655	18,604
Intergovernmental	293,987	521,023	289,983
Charges for service	267,246	122,712	214,406
Miscellaneous	353,987	191,957	447,982
Total	\$ 1,542,402	\$ 1,440,897	\$ 1,499,216
Disbursements:			
Operating:			
Public safety	\$ 277,207	\$ 243,189	\$ 159,791
Public works	343,485	355,075	310,259
Health and social services	7,882	7,518	4,693
Culture and recreation	156,602	167,091	140,266
Community and economic development	104,266	161,551	98,216
General government	139,770	142,528	151,884
Debt service	245,761	209,824	205,107
Capital projects	1,711,090	370,740	1,465,379
Total	\$ 2,986,063	\$ 1,657,516	\$ 2,535,595

See accompanying independent auditors' report.

# LINES MURPHY & COMPANY, P.L.C.

Certified Public Accountants 625 Main St.
Osage, IA 50461-1307

Ph. 641-732-5841 Fax 641-732-5193

Independent Auditors' Report on Internal Control
over Financial Reporting and on Compliance and Other Matters
Based on Audit of Financial Statements Performed in Accordance
with Government Auditing Standards

To the Honorable Mayor, Members of the City Council and Board of Trustees, Traer Municipal Utilities:

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund, the aggregate discretely presented component units and the aggregate remaining fund information of the City of Traer, Iowa, as of and for the year ended June 30, 2006, and have issued our report thereon dated August 29, 2006. Our report expressed an unqualified opinion on the financial statements which were prepared in conformity with an other comprehensive basis of accounting. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City of Traer's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the City of Traer's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in Part II of the accompanying Schedule of Findings.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, we believe item II-A-06 is a material weakness.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Traer's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under <u>Government Auditing Standards</u>. However, we noted certain immaterial instances of non-compliance or other matters that are described in Part III of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2006 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

This report, a public record by law, is intended solely for the information and use of the officials, employees and citizens of the City of Traer; the officials, employees and customers of the Traer Municipal Utilities and other parties to whom the City of Traer and the Traer Municipal Utilities may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the City of Traer, the Traer Municipal Utilities, and the Traer Ambulance Service during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Lines Murphy & Company, P. L. C. Certified Public Accountants Osage, Iowa August 29, 2006

## Schedule of Findings

Year ended June 30, 2006

#### Part I: Summary of the Independent Auditors' Results:

- (a) Unqualified opinions were issued on the financial statements which were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.
- (b) Reportable conditions in internal control over financial reporting were disclosed by the audit of the financial statements, including a material weakness.
- (c) The audit did not disclose any non-compliance which is material to the financial statements.

#### Schedule of Findings

Year ended June 30, 2006

#### Part II: Findings Related to the Financial Statements:

#### INSTANCES OF NON-COMPLIANCE:

No matters were reported.

#### REPORTABLE CONDITIONS:

II-A-06 <u>Segregation of Duties</u> – One important aspect of internal control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. The cash receipts listing, bank deposits and the posting of the cash receipts to the cash receipts journal are all done by the same person.

<u>Recommendation</u> – We realize segregation of duties is difficult with a limited number of office employees. However, the City and the Utility should review control procedures to obtain the maximum internal control possible under the circumstances.

Response - We will consider this.

<u>Conclusion</u> – Response acknowledged. The City and Utility should segregate duties to the extent possible with existing personnel and utilize administrative personnel to provide additional control through review of financial transactions and reports.

#### Schedule of Findings

Year ended June 30, 2006

#### Part III: Other Findings Related to Statutory Reporting:

III-A-06 Certified Budget – Disbursements during the year ended June 30, 2006 exceeded the amounts budgeted in the culture and recreation function. Chapter 384.20 of the Code of Iowa states in part that public monies may not be expended or encumbered except under an annual or continuing appropriation.

<u>Recommendation</u> – The budget should have been amended in accordance with Chapter 384.18 of the Code of Iowa before disbursements were allowed to exceed the budget.

Response – The budget will be amended in the future, if applicable.

<u>Conclusion</u> – Response accepted.

III-B-06 <u>Questionable Disbursements</u> – No disbursements that we believe may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979 were noted. However, both sides of checks or images were not available.

<u>Recommendation</u> – The City should request both sides of checks or images from their financial institution.

<u>Response</u> – We will request both sides of checks or images from our financial institution.

Conclusion - Response accepted.

- III-C-06 <u>Travel Expense</u> No disbursements of City money for travel expenses of spouses of City officials or employees were noted.
- III-D-06 <u>Business Transactions</u> We noted no business transactions between the City and City officials, the Utilities and Utility officials, or employees.
- III-E-06 Bond Coverage Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.

#### Schedule of Findings

#### Year ended June 30, 2006

III-F-06 Council Minutes – No transactions were found that we believe should have been approved in the Council and Board minutes but were not. Although minutes of Council and Board proceedings were published, they were not always signed by the proper officials as required by Chapter 380.7 of the Code of Iowa.

<u>Recommendation</u> – The City and Utility should comply with Chapter 380.7 of the Code of Iowa and should sign minutes as required.

<u>Response</u> – We will comply with the Code requirements for signing minutes as required.

<u>Conclusion</u> – Response accepted.

- III-G-06 <u>Deposits and Investments</u> No instances of non-compliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa and the City's investment policy were noted.
- III-H-06 Revenue Bonds and Notes The City and Utility have complied with the revenue bond and note resolutions.
- III-I-06 <u>Financial Condition</u> There were no funds which had deficit balances at June 30, 2006.
- III-J-06 <u>Telecommunications Services</u> No instances of non-compliance with Chapter 388.10 of the Code of Iowa were noted.
- III-K-06 Tax Increment Financing and Employee Benefits Levy Chapters 384 and 403 of the Code of Iowa state, in part, that the employee benefits levy and tax increment financing should be recorded in separate Special Revenue Funds. The City is recording tax increment financing and the employee benefits tax levy in the General Fund.

<u>Recommendation</u> – Collections from tax increment financing and the employee benefits tax levy should be recorded in separate Special Revenue Funds in accordance with Chapters 384 and 403 of the Code of Iowa.

<u>Response</u> – The City will review their fund structure.

<u>Conclusion</u> – Response accepted.

Required Supplementary Information

Other Supplementary Information

Basic Financial Statements